

# Agenda

## Kalamazoo Historic Preservation Commission

City Of Kalamazoo

**Wednesday, March 9, 2022**

**6:00 PM**

**Community Room – 241 W South Street**

**I. Call to order:** This regular meeting of the Kalamazoo Historic Preservation Commission was called to order at 6:01PM

**II. Roll call and approval of absences:**

- Fred Edison- Present
- Regina Gorham, chair – Absent, excused
- Kyle Hibbard - Present
- Dr. Lenee Powell-Wilson - Present
- Patrick Vail - Present
- Ryan Walker – Present
- Katherine White - Present

**III. Approval of Agenda:** Coordinator Pena moved to amend the agenda to include a consideration for drafting a letter in support a grant for Allen Chapel AME. White moved to approve the agenda as amended. The motion passed by unanimous voice vote.

**IV. Introduction of Guests:** Pam O'Connor and Ben.

**V. Citizen Comments on NON-agenda items\* & Correspondence:** O'Connor spoke about the Michigan Historic Preservation Network (MHPN) conference coming up in May. Ben spoke about the commission moving towards streaming meetings for transparency.

**VI. Guests:**

**A.** Jamie McCarthy and Nolan Bergstrom – Community Sustainability Plan (15-20 Min)

**B.** Michelle Johnson – Institute for Public Scholarship (Diversity, Equity and Inclusion) (15-20 Min)

**VII. Financial Report (20 min) (Item A)**

**A.** Revenue February \$0.00; Year to date \$0.00

**B.** Expenses February \$1,016.73; Year to date \$2885.85

**C.** Balance Remaining \$3,114.15

**D.** Reserve Fund \$7,508.19 (Quarterly Reports – **Feb[Mar]**, May, Aug, Nov)

**E.** O'Connor Fund for HP in Kalamazoo

1. Grant Making Value -01 \$12,826.30

2. Grant Making Value -02 \$57,532.32

Commissioners discussed the finances as presented. Some commissioners thought it would be better to put reserve funds into the O'Connor fund because the money may yield higher returns. Additionally, commissioners thought that the funds were to be moved to the O'Connor fund when the reserve fund met a certain threshold. Coordinator Pena said he would investigate the moving of funds at a pre-determined threshold.

Commissioners also wanted to know if the money granted to Community Homeworks had already been withdrawn from the O'Connor Fund. Coordinator Pena stated that the funds for the gift had not yet been withdrawn.

**F. Diversity and Inclusion** (Powell-Wilson, White, Edison)

Item F

1. Kalamazoo Reservation Public Education (Gorham) – report at meeting

G. **Historic Preservation Programs - O'Connor Fund** (Powell-Wilson)

1. Grantmaking – report at meeting
2. OHOW – Old House Owners Workshops – no report

Commissioners wondered what would be happening with the Old House Owners Workshop this year. Coordinator Pena stated that the covid pandemic situation should be further monitored before decisions are made.

H. **Reconnaissance Level Historic Resource Survey & CLG Grant** (Pena) no report

I. **Grave Issues – Cemetery Project** (Hibbard) - no report

J. **Preservation Month** (Gorham) (15 min) – no report

K. **Designation & Sites** – (10 min) – report at meeting (Pena)

L. **Sustainability** – (10 min) Pena – no report

M. **Operations** – Gorham (5 min) – report at meeting (*Pena*)

Coordinator Pena suggested that meetings be held in Chambers for streaming capabilities moving forward. Commissioners discussed the possibility of moving to chambers, but ultimately no decision was made.

**VIII. Old/New Business**

A. Preservation Awards – report at meeting

B. HPC Annual Report (**Item C**)

Walker moved to approve the annual report. White seconded, and the motion passed by unanimous voice vote

C. HPC Bylaws (**Item D**)

D. MHPN Registration

Discussion regarding the purchase of MHPN Memberships. It was ultimately decided that two (2) MHPN Commission level subscriptions should be purchased for \$150 dollars each (totaling \$300). Two (2) commission level subscriptions would allow the Historic District Commission to subscribe to the MHPN as well. White moved to approve the purchase of two Commission level MHPN subscriptions. Vail seconded and the motion passed with a unanimous roll call vote.

E. Allen Chapel AME letter of Support

Coordinator Pena explained that the church is currently seeking a grant to help with necessary repairs and renovations. The Pastor at the church contacted Pena seeking a letter of support from the Kalamazoo Historic Preservation Commission to submit along with the grant application.

White moved to approve the drafting of a letter of support. Vail seconded and the motion carried with a unanimous voice vote.

**IX. Approval of meeting notes:** (5 min)

A. February 9, 2022 (**Item E**)

Commissioners noted that a ‘p’ should be capitalized in Bronson Park. White moved to approve the meeting minutes as amended. Powell Wilson seconded and the motion carried by unanimous voice vote.

**X. Coordinators Report on non-agenda items (5 min)**

A. Coordinators monthly report (**Item F**)

**XI. Citizen Comments on NON-agenda items\***

**XII. Commissioner Comments**

**XIII. Adjourn 8:50 PM** White moved to adjourn the meeting. The motion carried by unanimous voice vote.

*The mission of the Kalamazoo Historic Preservation Commission is to educate the public and city leaders on the value of preserving the City's historic resources, and to advise the City Commission accordingly.*

*Questions and comments regarding this agenda should be directed to the Historic Preservation*

*Coordinator at 337-8804. \*The Commission's Work Plan is on the reverse side.*