

OFFICE OF THE CITY CLERK  
241 W. South Street  
Kalamazoo, Michigan 49007

**APPLICATION AND PERMIT AUTHORIZING THE PLACEMENT  
OF NEWSPAPER VENDING MACHINES ON PUBLIC SIDEWALKS**

APPLICATION OF PERSON, FIRM, CORPORATION, ENTITY PLACING THE MACHINES ON PUBLIC SIDEWALKS

APPLICANT: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

LOCAL REPRESENTATIVE OF APPLICANT:

NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

**CERTIFICATE OF INSURANCE INSURING:** person, firm, corporation or entity and the **City of Kalamazoo, its officials, employees, and agents** for comprehensive general liability insurance covering bodily injury/property damage in the amount of \$500,000.

**FEE:** \$5.00 annual application fee expiring on April 30 of each year.

**THIS PERMIT OBLIGATES THE APPLICANT TO THE FOLLOWING CONDITIONS:**

1. The placement of the machines shall not interfere with or cause a hazard to pedestrian or vehicular travel or other lawful uses of the sidewalk or right-of-way.
2. The placement of the machines shall not interfere with maintenance, cleaning, or snow removal operation, no machine may be located immediately adjacent to, or abutting, any building which immediately abuts the sidewalk.
3. The machines shall not be attached to, reduce the effectiveness of, or limit access to, any utility pole, sign or traffic control device.
4. The placement of the machines shall not interfere with the operations or passengers of the Metro Transit System.
5. The placement of the machines shall not interfere with the use of, or be attached to, abutting private property.
6. No more than one (1) machine per newspaper or distributor may be placed at any one location.
7. Each machine shall be kept in good repair and working order and in a slightly condition, including painting.
8. No machine shall be larger than 50" in height, 24" wide, and 18" in depth.
9. The applicant agrees to defend, indemnify and hold harmless the City of Kalamazoo, its officials, employees and agents for any claim or liability arising in any way out of the placing of any machines on the public right-of-way.

IF SAID CONDITIONS ARE NOT COMPLIED WITH, THE CITY MANAGER OR HIS AGENT MAY REMOVE THE VENDING MACHINE FROM THE PUBLIC SIDEWALK AND STORE IT IN A SAFE PLACE UNTIL CLAIMED BY THE OWNER.

**APPLICANT: DOES HEREBY AGREE TO THESE TERMS AND CONDITIONS.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of employee accepting fee & application

\_\_\_\_\_  
Date

\$

Amount Paid

\_\_\_\_\_  
Approved: City Clerk

\_\_\_\_\_  
Date

Distribution: White - City Clerk; Canary - Applicant; Pink - Zoning; Goldenrod - Chief of Police