

CITY OF KALAMAZOO, MICHIGAN

RESOLUTION NO. 21-09

A RESOLUTION TO ESTABLISH FEES FOR VARIOUS ACTIVITIES WITHIN THE COMMUNITY PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT INCLUDING: CODE ADMINISTRATION, RENTAL HOUSING INSPECTIONS, ABANDONED RESIDENTIAL STRUCTURES, BUILDING & TRADES, SOIL EROSION, SEDIMENTATION & EARTH CHANGE CONTROL; PLANNING, ZONING, BUSINESS DEVELOPMENT,

Minutes of a regular meeting of the City Commission of the City of Kalamazoo held on January 19, 2021, at 7:00 p.m., local time, by electronic means.

PRESENT, Commissioners: Cunningham, Hess, Knott, Praedel, Urban, Vice Mayor Griffin, Mayor Anderson

ABSENT, Commissioners: None

WHEREAS, the Code of Ordinances for the City of Kalamazoo allows the Kalamazoo City Commission to set fees by resolution for various activities, requests, hearings and permits, and such fees may be amended from time to time; and

WHEREAS, the fees are a reasonable reflection of City of Kalamazoo costs incurred for these activities.

NOW, THEREFORE, BE IT RESOLVED that the attached list of fees and charges shall be levied, commencing on February 1, 2021.

The above resolution was offered by Commissioner Hess and supported by Commissioner Cunningham.

AYES, Commissioners: Cunningham, Hess, Knott, Praedel, Urban, Vice Mayor Griffin, Mayor Anderson

NAYS, Commissioners: None

ABSTAIN, Commissioners: None

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kalamazoo at a regular meeting held on January 19, 2021. Public notice was given and the meeting was conducted in compliance with the Michigan Open Meetings Act (PA 267 of 1976) as amended by PA 254 of 2020. Minutes of the meeting will be available as required by the Act.


Scott A. Borling, City Clerk

PROPOSED CPED FEE SCHEDULE 2021

Work commenced prior to approval/permit issuance	2x original fee
Copying costs (1 st page + additional pages)	\$1.10 + .20
Enforcement Letter (may be issued every 7 days)	\$75
Code Enforcement Attorney Warning Letter	\$150
City Attorney case review referral	\$165
Inspection outside of regular work hours	Permit fee + \$80/hr
Application Fee (Non-refundable)	
Application Fee (Non-refundable)	\$70
Service through 200 Amp.	\$10
Service over 200 Amp. through 600 Amp.	\$15
Service over 600 Amp. through 800 Amp.	\$20
Service over 800 Amp. through 1200 Amp.	\$25
Service over 1200 Amp. (GFI only)	\$50
Each Circuit	\$5
Fixtures/Smoke Detectors – per 25	\$6
Dishwasher	\$5
Furnace/Unit Heater	\$5
Electrical Heating Units (baseboard)	\$4
Power Outlets (ranges, dryers, etc.)	\$7
Signs: Unit	\$10
Signs: Letter	\$15
Signs: Neon – each 25'	\$20
Feeders-Bus Ducts, etc. – per 50'	\$6
Mobile Home Park Site	\$6
Recreational Vehicle Park Site	\$4
KVA or HP: Units up to 20	\$6
KVA or HP: Units 21-50	\$10
KVA or HP: Units 51 and over	\$12
Fire Alarm Systems: up to 10 devices	\$50
Fire Alarms: 11-20 devices	\$100
Fire Alarms: over 20 devices (each)	\$5
Data/Telecommunications Outlets: over 300 devices	\$300
Data/Telecommunications Outlets: 20-300 devices	\$100
Data/Telecommunications Outlets: 1-19 devices	\$5
Energy Retrofit – Temp. Control	\$45
Conduit only or grounding only	\$45

PROPOSED CPED FEE SCHEDULE 2021

Special/Safety Inspections (includes certification fee)	\$70
Additional Inspection EACH	\$70
Final Inspection REQUIRED	\$70
Certification Fee	\$30
Technical Code Inspection	\$75
Replacement Water Heater (flat fee)	\$115
Replacement Furnace (flat fee)	\$140
Replacement Air Conditioning (flat fee)	\$140
Replacement Furnace & Air Conditioning (flat fee)	\$170
Application Fee (Non-Refundable)	\$70
New Heating System (includes duct & pipe)	\$50
Gas/Oil Burning Equipment (Furnace) – new and/or conversion units	\$30
Residential Boiler	\$30
Water Heater	\$5
Flue/Liner	\$5
Solid Fuel Equipment (includes chimney)	\$30
Chimney, factory built (installed separately)	\$25
Solar; set of 3 panels (including piping)	\$20
Gas Piping; each opening – new installation (residential)	\$6
Air Conditioning	\$33
Heat Pumps (complete residential)	\$33
Bath & Kitchen Exhaust	\$5
Tanks – Aboveground	\$20
Tanks – Aboveground Connection	\$20
Tanks - Underground	\$20
Tanks - Underground	\$25
Humidifiers	\$10
Piping Systems: Piping (per foot, minimum \$25)	\$0.05
Piping Systems: Process Piping (per foot, minimum \$25)	\$0.05
Duct (per foot, minimum \$25)	\$0.10
Heat Pumps (commercial, pipe not included)	\$20
Air Handlers/Heat Wheels Up To 10,000 CFM (RTU)	\$20
Air Handlers/Heat Wheels Over 10,000 CFM (RTU)	\$60
Commercial Hoods (includes puff test) Type I	\$60
Commercial Hoods (includes puff test) Type II	\$60
Heat Recover Units	\$10
VAV Boxes	\$10

PROPOSED CPED FEE SCHEDULE 2021

Unit Ventilators	\$10
Unit Heaters	\$15
Fire Suppression/Protection	\$70 + \$.75/head + engineering (if applicable)
Evaporator Coils	\$30
Refrigeration (Split System)	\$30
Chiller/Compressor	\$30
Cooling Towers	\$30
Air Compressor	\$30
Special/Safety Inspection	\$70
Additional Inspection	\$70
Final Inspection REQUIRED	\$70
Certification Fee	\$30
Gas Burning Fireplace	\$30
Technical Code Inspection	\$75
Replacement Water Heater (flat fee)	\$115
Application Fee	\$70
Mobile home park site (each)	\$5
Fixtures, floor drains, special drains, water connected -Appliances (each)	\$5
Stacks – soil, waste, vent and conductor (each)	\$3
Sewage ejectors, pumps (each)	\$5
Sub-soil drains (each)	\$5
Water service less than 2"	\$5
Water service 2" – 6"	\$25
Water service over 6"	\$50
Connection (building drain, building sewer)	\$5
Sewers less than 6"	\$5
Sewers 6" and over	\$25
Manholes, catch basins (each)	\$5
¾" water distribution pipe	\$5
1" water distribution pipe	\$10
1 ¼" water distribution pipe	\$15
1 ½" water distribution pipe	\$20
2" water distribution	\$25
Over 2" water distribution pipe	\$30
Reduced pressure zone back-flow preventer (each)	\$5
Special/safety inspection (includes certification)	\$70
Additional inspection	\$70
Final inspection REQUIRED	\$70

PROPOSED CPED FEE SCHEDULE 2021

Certification fee	\$30
Domestic water treatment and filtering equipment	\$5
Medical gas system	\$45
Technical Code Inspection	\$75
Building wrecker license	\$60
Builder mover license	\$40
Sign erector license	\$45
Annual fee for signs projecting over public property	\$45
Annual electrical permit	\$85
Plan Review - Construction Drawings - Residential - projects over 3500 sq ft (fee is non-refundable if review has occurred)	\$55 + 6% of permit fee
Plan Review - Construction Drawings - Commercial (fee is non-refundable if review has taken place)	\$55 + 10% of permit fee
Application Fee: The application fee of any construction application fee is non-refundable. Pre-manufactured unit fees are based upon 50% of the normal cost to \$1,000.	\$90
\$1,000 to \$10,000	\$85 + \$10 per \$1,000 over \$1,000
\$10,001 to \$100,000	\$165 + \$3 per \$1,000 over \$10,000
\$100,000 to \$500,000	\$435 + \$2 per \$1,000 over \$100,000
\$500,000 +	\$1,235 + \$3 per \$1,000 over \$500,002
All work not involving a square foot computation: Plan review and administration fee	\$90 + \$70 for each inspection
Additional inspections per hour or fraction thereof	\$70
Special inspection (pertaining to sale of building)	\$100

PROPOSED CPED FEE SCHEDULE 2021

\$1 to \$2,000

(\$23 for the first \$500 + \$3.05 for each additional \$100 or fraction thereof up to and including \$2,000)	\$45
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\$2,001 to \$25,000

For the first \$2,000	\$69.25
For each additional \$1,000 or fraction thereof up to and including \$25,000	\$14.00

\$25,001 to \$50,000

For the first \$25,000	\$391.75
For each additional \$1,000 or fraction thereof to and including \$50,000	\$10.10

\$50,000 to \$100,000

For the first \$50,000	\$643.75
For each additional \$1,000 or fraction thereof up to and including \$100,000	\$7.00

\$100,001 to \$500,000

For the first \$100,000	\$993.75
For each additional \$1,000 or fraction thereof up to and including \$500,000	\$5.40

\$500,001 to \$1,000,000

For the first \$500,000	\$3,233.75
For each additional \$1,000 or fraction thereof up to and including \$1,000,000	\$4.75

Over \$1,000,000

For the first \$1,000,000	\$5,608.75
For each additional \$1,000 or fraction thereof	\$3.65

Foundation permit	\$100
Swimming pool (including fencing)	\$40
Fences over 7' high	\$40
Re-roofing	\$50
Re-siding	\$50
Demo Permit	\$85 + \$.07/sq. ft.

PROPOSED CPED FEE SCHEDULE 2021

PROPOSED CPED FEE SCHEDULE 2021	
All Fees on Registration, & Fee Change	
Single Family	\$125
Land development project: first acre	\$250
Land development project: each additional acre	\$35
Trenched utility installation: first mile	\$250
Trenched utility installation mile	\$35
Excavating utility installation: first acre	\$250
Excavated utility installation: each additional acre	\$35
Sea wall	\$125
Pond	\$125
Inspection/reinspection	\$70
Permit waiver	\$25
Technical Code Inspection, residential	\$80
Other charges/review by outside entities	Actual expenses
First three tents	\$125
Each additional tent	\$25
Additional inspection	\$90
Driveway and/or Parking Area with 3 or Fewer Spaces	\$55
Driveway and/or Parking Area with 4 or More Spaces	\$75
Housing Code - On Line	Free
Rental Registration Violation	\$77
Unregistered Rental Violation	\$220
Housing Board of Appeals	\$83
Cancellation of scheduled rental inspection with less than 3 days' notice	\$35
No show for Rental Inspection Appointment	\$55
Rental inspection prior to cert expiration (per unit, per inspection and reinspection)	\$55
Rental inspection after cert expiration (per unit, per inspection and reinspection)	\$77
Hotel/Motel, Bed/Breakfast, Fraternity/Sorority, Rooming House inspection (per building inspected + per room inspected)	\$110 + \$11
Conditional Certificate Clearance	\$25

PROPOSED CPED FEE SCHEDULE 2021

Residential pre-sale inspection (per dwelling unit)	\$77
Housing complaint inspection resulting in a violation notice (per dwelling unit)	\$77
Annual Rental Registration fee (per property + per unit)	\$110 + \$1/unit
Review of Building Permit in Historic District	\$35+Building Permit fee
Historic District Commission Review	\$85
Owner occupied housing code notice (per occurrence)	
Initial Notice	\$0
No response 2nd notice	\$77
Weed notice (1st notice each season)	\$127
Weed notice (2nd notice each season)	\$177
Weed notice (3rd notice each season)	\$227
Weed notice (4th and further notices each season)	\$277
Weed Mowing or Brush Hogging (per occurrence)	\$77 + contractor charges
Curb lawn	\$55 + contractor charges
Private Property Notice (trash, brush, porch, junk auto, graffiti) (per occurrence)	\$77
Private property clean-ups (trash, brush, porch)	\$77 + contractor charges
Graffiti: Initial Notice	\$0
Graffiti: No Response 2nd Notice	\$77
Graffiti: Abatement	\$77 + contractor charges
Condemnation	\$138
Condemnation reposting	\$28
Notice to vacate	\$77
Repair or vacate notice	\$77
Open to casual entry	\$77
Commercial/Industrial Complaint Inspection Resulting in a Violation Notice	\$77
Abandoned Residential Structures, Inspection Fees (per inspection)	\$77

PROPOSED CPED FEE SCHEDULE 2021

VBS Tier 1 Property	
0-30 days	\$0
over 30 days	\$55
VBS Tier 2 Property	
Every 6 Months	\$55
Dangerous Buildings Board referral	
Dangerous Buildings Board referral	\$165
Initial Hearing	\$165
Re-hearing	\$110
Title Search and Review	\$275
Title Search Update	\$110
Documents	
Any Planning Document-Printed	\$25
Plot of Any Map-Printed	\$15
Zoning Ordinance or other documents-On Line	Free
Rezoning	
Rezoning	\$550
Zoning Ordinance Text Amendment	\$550
Special Use Permits	
Special Use Permits	\$375
Planned Unit Development	
Preliminary Plan	\$300
Final Plan	\$550
Subdivision	
Tentative Preliminary Plat Approval	\$550
Final Preliminary Plat Approval	\$550
Final Plat Approval	\$550
Planning: Other	
Master Plan Amendment	\$750
Right-of-Way Vacation	\$450 + fair market value of land
Tier 1 (Administrative Review)	
Tier 1 (Administrative Review)	\$25
Tier 2 (DDRC Meeting)	
Tier 2 (DDRC Meeting)	\$70
Sign Requiring DDRC Review	\$15 + Sign Permit Fee
NFP Board Project Review	
NFP Board Project Review	\$110

PROPOSED CPED FEE SCHEDULE 2021

New Sign	\$75
Special Event/Grand Opening Sign	\$50
Repair/Alteration of Existing Sign	\$50
Board of Appeals	
Use Variance	\$375
Dimensional Variance	\$300
Ordinance Interpretation	\$275
Appeal of Administrative Decision	\$300
Temporary Use	\$150
Zoning, Permits & Enforcement	
Zoning Compliance Letter – up to 4 Dwelling Units	\$55
Zoning Compliance Letter – all other development	\$150
Zoning Inspection Resulting in Violation Notice	\$77
Site Plan Review	
Site Plan for Change of Use only (with no building)	\$250
Site Plans	\$500
Amendment that Requires Site Plan Committee Review action	\$350
Telecommunication Antennas Co-location	\$250
Business Development Fund	
Façade Improvement Program Application Fee	1% of grant/loan request
Small Business Program Application Fee	1% of grant/loan request
Brownfield Redevelopment Authority	
Brownfield Plan Application Fee	0.2% of the total anticipated investment, not to exceed \$10,000