
CITY OF KALAMAZOO
ECONOMIC DEVELOPMENT CORPORATION
Thursday, April 18, 2013 - 7:30 a.m. • Community Room, City Hall

MEMBERS PRESENT: Jim Escamilla; John MacKenzie; Bob Miller; Stephanie Moore; Doug Phillips; Tom Schlueter; Nancy Troff; Myra Willis*

MEMBERS ABSENT: Fritz Brown; Susan Einspahr; Patti Owens

CITY COMMISSIONERS/CITY STAFF PRESENT: Jerome Kisscorni (Assistant City Manager); John Kneas (Assistant City Attorney); Marc Hatton (Development Manager); Eric Kemmer (Redevelopment Coordinator); Tonya Sloan (Administrative Secretary)

Meeting was called to order at 7:30 a.m. by Chair Troff

MOTION TO EXCUSE ABSENT MEMBERS: Ms. Sloan reported that Mr. Brown, Ms. Einspahr and Ms. Owens had indicated that they would be absent. Mr. Schlueter moved to excuse those members; supported by Mr. Miller. Motion approved by voice vote unanimously.

APPROVAL OF AGENDA: Mr. Phillips moved approval of the agenda; supported by Mr. Schlueter. Motion approved by voice vote unanimously.

APPROVAL OF THE MINUTES OF NOVEMBER 15, 2012: Mr. Schlueter moved approval of the minutes; supported by Mr. Miller. Motion approved by voice vote unanimously.

APPROVAL OF FINANCIAL STATEMENTS FOR PERIOD ENDING FEBRUARY 28, 2013: Mr. Kisscorni outlined the activity during the period. Mr. Escamilla moved approval of the financial statements; supported by Mr. Schlueter. Motion approved by voice vote unanimously.

* Ms. Willis joined the meeting at 7:33 a.m.

NEW BUSINESS

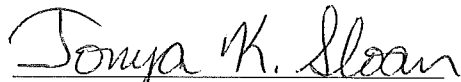
CONSIDERATION OF A RECOMMENDATION BY THE NOMINATING COMMITTEE TO APPROVE THE OFFICERS FOR THE 2013 PROGRAM YEAR AS FOLLOWS: NANCY TROFF, CHAIR; FRITZ BROWN, VICE-CHAIR; TOM SCHLUETER, SECRETARY/TREASURER: Mr. Escamilla moved approval of the officers as recommended; supported by Ms. Moore. Motion approved by voice vote unanimously.

CONSIDERATION OF A RECOMMENDATION TO APPROVE AN EDC CONFIDENTIALITY POLICY: Ms. Troff indicated that this is the same policy that was approved by the Brownfield Redevelopment Authority last month. Mr. Miller moved approval of the

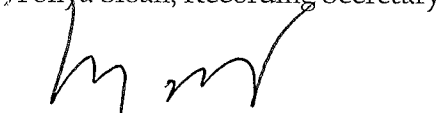
confidentiality policy; supported by Mr. Schlueter. Motion approved by roll call vote unanimously.

SOUTHWEST MICHIGAN FIRST, ECONOMIC DEVELOPMENT UPDATE: Mr. Kisscorni stated that the Economic Development Department has lost two full-time positions already and will lose another half of a position at the end of the year. To help fill the void, the city has contracted with Southwest Michigan First for economic development activities. They will be providing a report to the EDC on a quarterly basis. Jill Bland of Southwest Michigan First distributed the first quarter report to the board members. Two major project announcements were recently made by Newell Rubbermaid and Graphics Packaging. She indicated that Southwest Michigan First makes retention calls to businesses to see if there are any problems that they can assist with, they meet with area life sciences companies on a quarterly basis, they work with companies on tax abatement applications, and they work on attracting new businesses to the area. Mr. Kisscorni noted that city staff used to average approximately 100 company visits per year. Southwest Michigan First has made 58 visits already in the first quarter.

ADJOURNMENT: 8:05 a.m.



Tonya Sloan, Recording Secretary



Nancy Troff, Chair