

**DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Monday, March 19, 2018**

MEMBERS PRESENT: Greg Taylor, Bob Miller, Patti Owens, Jeff Breneman, Grant Fletcher, Carl Brown, Bjorn Green, Stephanie Hinman, Derek Wissner, Susan Lindemann

MEMBERS ABSENT: Director Mayor Bobby Hopewell

STAFF PRESENT: Andrew Haan, Sue Huggett, Patrick Halpin, Deb Houseman

OTHER: Andy Vorbrich, Leslie Hoffman

I. CALL TO ORDER

Director Taylor called the meeting to order at 3:01p.m

II. ROLL CALL

Directors Present: Greg Taylor, Bob Miller, Patti Owens, Jeff Breneman, Grant Fletcher, Carl Brown, Bjorn Green, Stephanie Hinman, Derek Wissner, Susan Lindemann. Directors

Absent: Mayor Bobby Hopewell.

III. ADOPTION OF AGENDA

DIRECTOR TAYLOR MOTIONED TO ADOPT THE AGENDA. SUPPORTED BY DIRECTOR LINDEMANN. MOTION CARRIED.

IV. MINUTES – February 19, 2018

DIRECTOR HINMAN MOTIONED TO ACCEPT THE MINUTES. SUPPORTED BY DIRECTOR FLETCHER. MOTION CARRIED.

V. FINANCIAL REPORT

D. Houseman, provided a review of the 2 MILL and TIF February 2018, and TPM January 2018 financial report.

DIRECTOR OWENS MOTIONED TO APPROVE THE FINANCIAL REPORT. SUPPORTED BY DIRECTOR BRENEMAN. MOTION CARRIED.

VI. DISCUSSION ITEMS

A Haan provided a review of the Downtown Report, which included a review of DKI's planning and reorganization, infrastructure projects, development projects, and business updates.

The Lot 9 development project continues to move forward. Displaced paring tenants will be relocated to the Epic and Kalamazoo Mall Parking Ramps. Director Owens reported that

approximately fifty-five parking tenants will be relocated to the Radisson Parking Ramp. Director Wissner asked if major infrastructure updates, such as sewer, will be needed with the development on Lot 9. Director Owens assured the committee that infrastructure updates, including utilities, will be included in the project. A public rollout, including project renderings, of the development project is tentatively scheduled for April 9, 2018.

Patrick Halpin reported that DKI's annual downtown cleanup day is scheduled for May 2, and Kalamazoo In Bloom's annual planting day is scheduled for, May 24, 2018.

VI. COMMITTEE REPORTS

Transportation, Parking, & Mobility – The focus continues to be the parking plan RFP, scheduled to be sent out week of March 19.

Capital Improvements – No updates.

Project Review – No updates.

Citizens Council – The next meeting is scheduled for March 20, 2018.

Safety – The next meeting is scheduled for March 22, 2017, and will host the Kalamazoo Department of Public Safety's new Police Chief, Karianne Thomas

VIII. DIRECTOR COMMENTS

Director Owens expressed appreciation for the Downtown Update Report. Director Fletcher asked if the city of Kalamazoo conducted studies on the effects of redirecting traffic due to flooded roads caused by the February floods, and that the information learned from such a study would be vital to the expansion of downtown. Both the KVCC Healthy Living Campus and Bronson Hospital experienced minor damages due to past improvements. Director Green asked about proactive planning for further development. Haan reported that Rebekah Kik, with the City of Kalamazoo, is working closely with FEMA and other agencies to learn how to avoid similar emergencies in the future. Director Hinman asked if environmental sustainability initiatives can be added to the DDA priorities. Director Owens reported that MEDC strongly encourages storm water management to be conducted onsite.

IX. PUBLIC COMMENTS

No comments from the public.

X. ADJOURNMENT

Meeting adjourned at 3:34p.m.



Bob Miller
Secretary