

**DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
August 31, 2017**

**DIRECTORS PRESENT:** Carl Brown, Stephanie Hinman, Mayor Bobby Hopewell, Susan Lindemann, Bob Miller, Greg Taylor, Derek Wissner

**DIRECTORS ABSENT:** Jeff Breneman, Grant Fletcher, Bjorn Green, Patti Owens

**STAFF PRESENT:** Andrew Haan, Deb Houseman

**OTHER:** None

**I. CALL TO ORDER**

Director Taylor called the meeting to order at 4:00 p.m.

**II. ROLL CALL**

Roll call: Director Taylor, Hopewell, Miller, Hinman, Wissner, Brown, and Lindeman are Present

**DIRECTOR LINDEMAN MOVED TO EXCUSE ABSENT BOARD MEMBERS.  
SUPPORTED BY DIRECTOR MAYOR HOPEWELL. MOTION CARRIED.**

**III. ADOPTION OF AGENDA.**

**DIRECTOR WISSNER MOVED TO ADOPT THE AGENDA AS PRESENTED.  
SUPPORTED BY DIRECTOR MILLER. MOTION CARRIED.**

**IV. ACTION ITEMS**

**A. Arcadia Creek Skywalk Easement**

A. Haan explained that the requested skywalk easement over Arcadia Creek represents the final document to complete the five party sale between Kalamazoo County, Plazacorp, DDA, DTI, Western, and the Kalamazoo Community Foundation. Identical easements were given to West Michigan Cancer Center and Plazacorp for other parcels that abut Arcadia Creek. Haan noted that this request is reasonable, given the earlier precedent. B. Miller stated Steve Stankowitz, Counsel of Western Michigan University assured that this request has no impact on Western Michigan University's current or future holdings within the ACW footprint. M. O'Connor stated that this request from Plazacorp had been made previous to the most recent DDA Board meeting, but that in

midst of the numerous documents associated with the closing, that he did not bring the issue to Executive Director Haan. O'Connor apologized for the last-minute nature of the request.

**DIRECTOR MAYOR HOPEWELL MOVED TO APPROVE THE REQUEST OF THE ACCESS EASEMENT. SUPPORTED BY DIRECTOR WISSNER. MOTION CARRIED.**

**B. Resolution to call public hearing on DDA Liquor License**

As an out-of-state entity, AMC, new operator of the downtown theater was unfamiliar with Michigan and local processes regarding liquor licenses. As such, they did not get their application for a redevelopment license submitted in time for the DDA August meeting. There is still time however, for a public hearing to be set, so that they can present on their request at the September 18, 2017 DDA meeting. A. Haan recommends setting the public hearing for September 18, 2017.

**DIRECTOR MAYOR HOPEWELL MOVED TO APPROVE THE RESOLUTION TO CALL A PUBLIC HEARING FOR THE DDA LIQUOR LICENSE FOR AMC. SUPPORTED BY DIRECTOR BROWN. MOTION CARRIED.**

**V. DIRECTOR COMMENTS**

No director comments.

**VI. PUBLIC COMMENTS**

No public comments.

**VII. ADJOURNMENT**

The meeting was adjourned at 4:16 p.m.

**APPROVED:**



Derek Wissner

Secretary