

**DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
December 21, 2015**

DIRECTORS PRESENT: John Schmitt, Bob Miller, Derek Wissner, Carl Brown, Grant Fletcher, Ann Rohrbaugh, Jim Escamilla

DIRECTORS ABSENT: Lisa Carriveau, Bjorn Green, Bobby Hopewell, Greg Taylor

STAFF PRESENT: Steve Deisler, Deb Houseman, Eva Ennis

OTHER: George Magas, Michael O'Connor, Jerome Kisscorni, Sonja VanderVeen, Leslie Hoffman, Chris Shook

I. CALL TO ORDER

Director Escamilla called the meeting to order at 3:01 pm.

II. ADOPTION OF AGENDA

DIRECTOR ROHRBUAGH MOVED TO ADOPT THE AGENDA AS PRESENTED. SUPPORTED BY DIRECTOR MILLER. MOTION CARRIED.

III. MINUTES – November 16, 2015

Director Brown commented that his name should be added to the list of members present.
DIRECTOR BROWN MOVED TO APPROVE THE MINUTES OF 11/16/15 AS PRESENTED. SUPPORTED BY DIRECTOR FLETCHER. MOTION CARRIED.

IV. FINANCIAL REPORTS – November 2015 TIF & 2 MILL; October 2015 Parking

D. Houseman reviewed the TIF and 2 MILL financial statements for November 2015 and parking financial statements for October 2015.

DIRECTOR WISSNER MOVED TO APPROVE THE FINANCIAL REPORTS OF 10/31/15 & 11/30/15. SUPPORTED BY DIRECTOR ROHRBAUGH.

Director Brown asked why \$5,000 was budgeted for the TPM Five Year Plan and \$9,500 was spent. D. Houseman replied that the board will need to revise this item at the end of the year. The overage is due to the public input meetings.

MOTION CARRIED.

V. ACTION ITEMS

A. 2016 Interim Operating Resolution – 15-07

DIRECTOR MILLER MOVED TO ADOPT THE INTERIM APPROPRIATION RESOLUTION. SUPPORTED BY DIRECTOR FLETCHER.

ROLL CALL VOTE: 7-0.

MOTION CARRIED.

B. ACW Funding request

S. Deisler shared that the Arcadia Commons West Task Force and the selected developer have started meeting to work out the predevelopment phase for the project. The development partner is going to help with community input sessions. The developer has put together a proposal to help with community visioning for the whole surrounding area and how it connects to the neighborhoods and other downtown areas. S. Deisler noted that he handed out the detailed proposal a few months ago at the DDA meeting, but it has been updated and scaled back. S. Deisler explained that the task force is requesting funds from each of the participating entities to help pay for this visioning process and the rest of the predevelopment phase. The City, LISC, and DTI have agreed to contribute \$5,000 each. S. Deisler also indicated that the task force may come back to each entity to ask for funds to do a financial analysis for the site. Director Schmitt asked how soon a current tenant located on the ACW property may have to vacate their space. S. Deisler indicated that he does not anticipate the project breaking ground until at least 2017.

DIRECTOR SCHMITT MOVED TO SUPPORT THE PREDEVELOPMENT PHASE FOR \$5,000. SUPPORTED BY DIRECTOR ROHRBAUGH.

MOTION CARRIED.

VI. DISCUSSION

A. TPM Plan Update

S. Deisler shared that the TPM committee reviewed the DDA's comments and have had open meetings and received many useful comments. Staff will bring back a revised plan at the next meeting with amendments. The TPM Committee will also come back with comments to each of the DDA's questions.

Director Miller asked if the presentation will include an executive summary based on DKRRA's input. S. Deisler replied that the DKRRA comments were reviewed and will be part of the summary. Director Wissner requested that the 10 points from DKRRA be shared with the board. Director Schmitt commented that it has been encouraging that meetings have been held in public and recommended that it continues.

VII. COMMITTEE REPORTS

S. Deisler shared that DDA Citizen's Council and the Safety Committee both continue to be concerned about panhandling, loitering, and other safety issues. The committees hope that the City continues to appoint a CPO for downtown. The committees would like to collaborate and have discussions with service groups like Gospel Mission and Ministry with Community. The Safety Committee has also been meeting with City Attorney's office to discuss options for changing ordinances to improve safety downtown.

VI. DIRECTOR COMMENTS

Director Fletcher shared that he is excited to see the positive impacts that the new building and internal structural changes are making at Ministry with Community.

S. Deisler shared that the City has created work groups for the Master Plan update and downtown is being folded into the plan with other neighborhoods. The work groups are reaching out to the community to identify the top three challenges.

X. PUBLIC COMMENTS

G. Magas commented that the fire truck zoning downtown needs to be reconsidered.

XI. ADJOURNMENT

The meeting was adjourned at 3:29 pm.

APPROVED: _____

Eva Ennis

Recording Secretary