

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Fees Applicable to all Types of Projects	
Work commenced prior to approval/permit issuance	2x original fee
Copying costs (1 st page + additional pages)	1.50 +.50
Enforcement Letter - General: failure to comply with violation notice	76.50
Code Enforcement Attorney Warning Letter	153.00
City Attorney case review referral	230.00
Inspection outside of regular work hours	Permit fee + \$80/hr
Administrative Fee	55.00
Electrical Permits	
Application Fee (Non-refundable)	82.00
Service through 200 Amp.	10.25
Service over 200 Amp. through 600 Amp.	15.50
Service over 600 Amp. through 800 Amp.	20.50
Service over 800 Amp. through 1200 Amp.	25.50
Service over 1200 Amp. (GFI only)	51.00
Sub Panel (each)	10.25
Receptacles- per 30	6.25
Each Circuit	5.25
Fixtures/Smoke Detectors – per 25	6.25
Dishwasher	5.25
Furnace/Unit Heater	5.25
Electrical Heating Units (baseboard)	4.25
Power Outlets (ranges, dryers, etc.)	7.25
Signs: Unit	10.25
Signs: Letter	15.50
Signs: Neon – each 25'	20.50
Feeders-Bus Ducts, etc. – per 50'	6.50
Mobile Home Park Site	6.25
Recreational Vehicle Park Site	4.25
KVA or HP: Units up to 20	6.25
KVA or HP: Units 21-50	10.25
KVA or HP: Units 51 and over	12.25
Fire Alarm Systems: up to 10 devices	51.00
Fire Alarms: 11-20 devices	102.00
Fire Alarms: over 20 devices (each)	6.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Data/Telecommunications Outlets: over 300 devices	306.00
Data/Telecommunications Outlets: 20-300 devices	102.00
Data/Telecommunications Outlets: 1-19 devices (each)	6.00
Energy Retrofit – Temp. Control	46.00
Conduit only or grounding only	46.00
Special/Safety Inspections (includes certification fee)	72.00
Additional Inspection EACH	82.00
Rough-In Inspection	82.00
Final Inspection REQUIRED	82.00
Certification Fee	31.00
Technical Code Inspection (any additional, \$70 each)	77.00
Mechanical Permits	-
Replacement Water Heater (flat fee)	118.00
Replacement Furnace (flat fee)	143.00
Replacement Air Conditioning (flat fee)	143.00
Replacement Furnace & Air Conditioning (flat fee)	174.00
Application Fee (Non-Refundable)	82.00
Residential New Heating System (includes duct & pipe for new building only)	51.00
Gas/Oil Burning Equipment (Furnace) – new and/or conversion units	31.00
Residential Boiler	31.00
Water Heater	5.25
Flue/Liner	5.25
Solid Fuel Equipment (includes chimney)	31.00
Chimney, factory built (installed separately)	25.50
Solar; set of 3 panels (including piping)	20.50
Gas Piping; each opening – new installation (residential)	5.25
Air Conditioning	31.00
Heat Pumps (complete residential)	31.00
Bath & Kitchen Exhaust	5.25
Tanks – Aboveground	20.50
Tanks – Aboveground Connection	20.50

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Tanks - Underground	20.50
Tanks - Underground Connection	20.50
Humidifiers	10.25
Piping Systems: Piping (per foot, minimum \$25)	0.10
Piping Systems: Process Piping (per foot, minimum \$25)	0.10
Duct (per foot, minimum \$25)	0.15
Heat Pumps (commercial, pipe not included)	20.50
Air Handlers/Heat Wheels Up To 10,000 CFM (RTU)	20.50
Air Handlers/Heat Wheels Over 10,000 CFM (RTU)	61.25
Commercial Hoods (includes puff test) Type I	61.25
Commercial Hoods (includes puff test) Type II	61.25
Heat Recovery Units	10.25
VAV Boxes	10.25
Unit Ventilators	10.25
Unit Heaters	15.50
Fire Suppression/Protection	\$72 + \$.80/head + engineering (if applicable)
Evaporator Coils	31.00
Refrigeration (Split System)	31.00
Chiller/Compressor	31.00
Cooling Towers	31.00
Air Compressor	31.00
Special/Safety Inspection	72.00
Additional Inspection	82.00
Rough-In Inspection	82.00
Final Inspection REQUIRED	82.00
Certification Fee	31.00
Gas Burning Fireplace	31.00
Technical Code Inspection (any additional, \$70 each)	76.50
Plumbing Permits	-
Replacement Water Heater (flat fee)	117.50

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Application Fee	82.00
Mobile home park site (each)	5.25
Fixtures, floor drains, special drains, water connected -Appliances (each)	5.25
Stacks – soil, waste, vent and conductor (each)	3.25
Sewage ejectors, pumps (each)	5.25
Sub-soil drains (each)	5.25
Water service less than 2"	5.25
Water service 2" – 6"	25.50
Water service over 6"	50.50
Connection (building drain, building sewer)	5.25
Sewers less than 6"	5.25
Sewers 6" and over	25.50
Manholes, catch basins (each)	5.25
¾" water distribution pipe	5.25
1" water distribution pipe	10.25
1 ¼" water distribution pipe	15.50
1 ½" water distribution pipe	20.50
2" water distribution	25.50
Over 2" water distribution pipe	31.00
Reduced pressure zone back-flow preventer (each)	5.25
Special/safety inspection (includes certification fee)	72.00
Additional inspection	82.00
Rough-In Inspection	82.00
Final inspection REQUIRED	82.00
Certification fee	31.00
Domestic water treatment and filtering equipment	6.00
Medical gas system	46.00
Technical Code Inspection (any additional, \$70 each)	77.00
Annual Licenses & Permits	-
Building wrecker license	62.00
Builder mover license	41.00
Sign erector license	46.00
Annual fee for signs projecting over public property	46.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Annual electrical permit	87.00
Construction Plan Review	
Plan Review - Construction Drawings - Residential - projects over 3500 sq ft (fee is non-refundable if review has occurred)	\$55 + 6% of permit fee
Plan Review - Construction Drawings - Commercial (fee is non-refundable if review has taken place)	\$55 + 10% of permit fee
Residential Construction Permit	
Application Fee: The application fee of any construction application fee is non-refundable. Pre-manufactured unit fees are based upon 50% of the normal cost to \$1,000.	92.00
\$1,000 to \$10,000	\$85 + \$10 per \$1,000 over \$1,000
\$10,001 to \$100,000	\$165 + \$3 per \$1,000 over \$10,000
\$100,000 to \$500,000	\$435 + \$2 per \$1,000 over \$100,000
\$500,000 +	\$1,235 + \$3 per \$1,000 over \$500,000
All work not involving a square foot computation: Plan review and administration fee	\$92 + \$71 for each inspection
Additional inspections per hour or fraction thereof	72.00
Special inspection (pertaining to sale of building)	102.00
Special building permit (pertaining to temporary modular ADA ramps)	Waived
Commercial Construction	
\$1 to \$2,000	
(\$23 for the first \$500 + \$3.05 for each additional \$100 or fraction thereof up to and including \$2,000)	45.00
\$2,001 to \$25,000	
For the first \$2,000	69.25
For each additional \$1,000 or fraction thereof up to and including \$25,000	14.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
\$25,001 to \$50,000	
For the first \$25,000	391.75
For each additional \$1,000 or fraction thereof to and including \$50,000	10.10
\$50,000 to \$100,000	
For the first \$50,000	643.75
For each additional \$1,000 or fraction thereof up to and including \$100,000	7.00
\$100,001 to \$500,000	
For the first \$100,000	993.75
For each additional \$1,000 or fraction thereof up to and including \$500,000	5.40
\$500,001 to \$1,000,000	
For the first \$500,000	3,233.75
For each additional \$1,000 or fraction thereof up to and including \$1,000,000	4.75
Over \$1,000,000	
For the first \$1,000,000	5,608.75
For each additional \$1,000 or fraction thereof	3.65
Miscellaneous Structures & Work	
Foundation permit	102.00
Swimming pool (including fencing)	41.00
Fences over 7' high	41.00
Re-roofing	51.00
Re-siding	51.00
Demo Permit	\$87 + \$.10/sq. ft.
Temporary Occupancy Inspection Fee	363.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Soil Erosion, Sedimentation, & Earth Change	
Single Family	128.00
Land development project: first acre	255.00
Land development project: each additional acre	36.00
Trenched utility installation: first mile	255.00
Trenched utility installation mile	36.00
Excavating utility installation: first acre	255.00
Excavated utility installation: each additional acre	36.00
Sea wall	128.00
Pond	128.00
Inspection/reinspection	82.00
Permit waiver	25.50
Technical Code Inspection, residential	82.00
Other charges/review by outside entities	
Renewal Fee	Equal to the initial permit fee or \$984 (\$82 x 12 for monthly inspections), whichever is less
Event Tent Permit	
First three tents	128.00
Each additional tent	25.50
Additional inspection	92.00
Paving Permits	
Driveway and/or Parking Area with 3 or Fewer Spaces	56.50
Driveway and/or Parking Area with 4 or More Spaces	77.00
Housing	
Housing Code - On Line	Free
Rental Registration Violation (fail to update registration)	77.00
Unregistered Rental Violation	230.00
Housing Board of Appeals	87.00
Courtesy 1st Code Enforcement Letter for Expired Rental/No Inspection Scheduled	

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Code Enforcement Letter (may be issued every 21 days for rental properties 1-4 months cert expired, no inspection scheduled)	77.00
Code Enforcement Letter (may be issued every 21 days for rental properties >4 months cert expired)	102.00
Code Enforcement Letter (may be issued every 21 days for rental properties >4 months cert expired) 2nd Notice	150.00
Code Enforcement Letter (may be issued every 21 days for rental properties >4 months cert expired) 3rd Notice	200.00
Code Enforcement Letter (may be issued every 21 days for rental properties >4 months cert expired) 4th notice before legal actions	250.00
Cancellation of scheduled rental inspection with less than 3 days' notice (up to 9 units)	40.00
Cancellation of scheduled rental inspection with less than 3 days' notice (up to 36 units)	80.00
Cancellation of scheduled rental inspection with less than 3 days' notice (up to 74 units)	120.00
Cancellation of scheduled rental inspection with less than 3 days' notice (up to 112 units)	160.00
Cancellation of scheduled rental inspection with less than 3 days' notice (up to 150 units)	200.00
No Call/No Show for Rental Inspection Appointment (1st Occurrence)	56.50
No Call/No Show for Rental Inspection Appointment (2nd Occurrence)	77.00
No Call/No Show for Rental Inspection Appointment (3rd+ Occurrence)	102.00
Discount Rate for Early Rental inspection prior to cert expiration (per unit, per inspection and reinspection)	60.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Standard Rental inspection after cert expiration (per unit, per inspection and reinspection)	87.00
Hotel/Motel, Bed/Breakfast, Fraternity/Sorority, Rooming House inspection (per building inspected + per room inspected)	\$120 + \$15.50
Conditional Certificate Clearance	50.00
Conditional Certificate Time Extension	25.00
Residential pre-sale inspection (per dwelling unit)	87.00
Housing complaint inspection resulting in a violation notice (per inspection visit)	82.00
Annual Rental Registration fee (per property + per unit)	\$123 + \$1.75/unit
Historic Preservation	
Work in a Historic District with a Building Permit	
Administrative Review of Work in a Historic District not requiring a Building Permit	
Historic District Commission Review	
Nuisance Violations	
Owner Occupied Housing Notice (per occurrence)	
Initial Notice	
No response 2nd notice	82.00
Tall Grass/Weed violation notice (1st notice of season)	130.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Tall Grass/Weed violation notice (2nd notice)	181.00
Tall Grass/Weed violation notice (3rd notice)	232.00
Tall Grass/Weed violation notice (4th + notices)	283.00
Weed Mowing (per occurrence) (if property needs to be referred to city's contractor for mowing)	\$79 + contractor charges
Noxious Weed abatement	\$79 + contractor charges
Curb lawn - junk/debris left in curblawn area/city row area - immediate referral (no warning notice)	\$57 + contractor charges
Herby Bin Rollback - bins left in curblawn after ordinance guidelines	\$31 + contractor charges
Private Property Nuisance Notice (trash, brush, porch, graffiti, junk auto, etc.) (per occurrence)	79.00
Private property clean-ups (trash, brush, porch)(city contractor is sent to property to clean up after notice expires)	\$79 + contractor charges
Graffiti: Initial Notice	
Graffiti: No Response 2nd Notice	79.00
Graffiti: Abatement	\$79 + contractor charges
Condemnation/Dangerous Building Post	153.00
Condemnation reposting	51.00
Notice to vacate	79.00
Repair or vacate notice	125.00
Open to casual entry	79.00
Commercial/Industrial Complaint Inspection Resulting in a Violation Notice	79.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Vacant Blighted Structure Inspection Fees (per inspection)(in excess of monthly monitoring inspection)	79.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Vacant Blighted Structure Fees	
Annual VBS Registration Fee (every property assessed the same fee for the 1st initial year but fees will increase each year or long as property is classified as VBS)	150.00
Annual VBS Registration Fee (Second Year)	250.00
Annual VBS Registration Fee (Third Year)	350.00
Annual VBS Registration Fee (Four or more years)	500.00
VBS Tier 1 - monthly monitoring fee	62.00
VBS Tier 2 - biannually monitoring fee	62.00
Boarding	
Dangerous Buildings Board	
Dangerous Buildings Board referral	169.00
Initial Hearing	169.00
Re-hearing	113.00
Title Search and Review	281.00
Title Search Update	113.00
Planning	
Documents	
Any Planning Document-Printed	26.00
Plot of Any Map-Printed	15.50
Zoning Ordinance or other documents-On Line	
Rezoning	
Rezoning	561.00
Zoning Ordinance Text Amendment	561.00
Special Use Permits	
Special Use Permits	383.00
Planned Unit Development	
Preliminary Plan	306.00
Final Plan	561.00
Subdivision	
Tentative Preliminary Plat Approval	561.00
Final Preliminary Plat Approval	561.00
Final Plat Approval	561.00
Temporary Use Permit	
Temporary Use Permit – Administrative Approval for 30 Days or Less	153.00
Sidewalk Dining Permit	

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Sidewalk Café Permit	153.00
Parklet/Street Patio Permit	255.00
2 nd Year Renewal	51.00
Planning: Other	
Master Plan Amendment	765.00
Right-of-Way Vacation	\$485 + fair market value of land
Downtown Design Review Committee	
Tier 1 (Administrative Review)	25.50
Tier 2 (DDRC Meeting)	72.00
Sign Requiring DDRC Review	\$16 + Sign Permit Fee
Natural Features Protection	
NFP Board Project Review	113.00
Sign Permits	
New Sign	77.00
Special Event/Grand Opening Sign	51.00
Repair/Alteration of Existing Sign	51.00
Zoning Board of Appeals	
Use Variance	383.00
Dimensional Variance	306.00
Ordinance Interpretation	281.00
Appeal of Administrative Decision	306.00
Temporary Use	153.00
Zoning Inspections & Enforcement	
Zoning Compliance Letter – up to 4 Dwelling Units	56.50
Zoning Compliance Letter – all other development	153.00
Zoning Inspection Resulting in Violation Notice	79.00
Site Plan Review	
Checklist Meeting (formerly Pre-Application)	36.00
Site Plan for Change of Use only (with no building)	306.00
Site Plans	510.00
Amendment that Requires Action by 1-4 Site Plan Review Committee Members	153.00
Amendment that Requires Action 5 or more Site Plan Review Committee Members	357.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Telecommunication Antennas Co-location	255.00
Economic Development	
Economic Initiative Loan Application Fee	2,500.00
NEZ (New and Rehabilitated Only) - Fee collected for Certificate, Per Project	2,500.00
OPRA - Fee collected for Certificate, Per Project	2,500.00
Commercial Redevelopment Act (PA225) - Fee collected for Certificate, Per Project	2,500.00
Commercial Rehabilitation Act (PA201) - Fee collected for Certificate, Per Project	2,500.00
Industrial Property Tax Abatement (PA198) - Fee collected for Certificate, Per Project	2,500.00
Marihuana	-
Marihuana Business Operating Permit: Provision Center	5,000.00
Marihuana Business Operating Permit: Retailer	5,000.00
Marihuana Business Operating Permit: Grower (all classes)	5,000.00
Marihuana Business Operating Permit: Provision Venter	5,000.00
Marihuana Business Operating Permit: Processor	5,000.00
Marihuana Business Operating Permit: Microbusiness	5,000.00
Marihuana Business Operating Permit: Seure Transporter	5,000.00
Marihuana Business Operating Permit: Safety Compliance Facility	5,000.00
Marihuana Business Operating Permit: Excess Grower	2,500.00
Marihuana Business Operating Permit: Designated Consumption Establishment	250.00
Liquor License	
Liquor License Application	350.00
Liquor License Permit Application	100.00
Redevelopment Liquor License (new location)	350.00

CPED FEE SCHEDULE 2025

	2025 Proposed Fees
Manufacturing Liquor License (new location)	350.00
Off-Premises Tasting Room Liquor License (new location)	350.00
Other MLCC (new location)	350.00
Social District Permit (existing location)	100.00
On-Premises Tasting Room Permit (existing location)	100.00
Other Liquor License (existing location)	100.00
Business Development Fund	
Façade Improvement Program Application Fee	1% of grant/loan request
Small Business Program Application Fee	1% of grant/loan request
Brownfield Redevelopment Authority	
Brownfield Plan Application Fee	0.2% of the total anticipated investment, not to exceed \$10,001
Brownfield Plan Amendment Fee	765.00
Temporary Site Access Fee	500.00
Brownfield TIF Advance Application Fee	2,500.00